



## Instructions for Submitting the 2022 National Distinguished Principal® Application to NAESP

To: NAESP State Executive Directors and/or 2022 NDP State Nominees

State nominee applications must be submitted electronically to NAESP via the online form no later than **May 6, 2022** for inclusion in the 2022 NDP recognition program.

To complete the online form:

1. Go to <https://www.naesp.org/2022-ndp-application/>. We recommend that nominees complete the form themselves.
2. Upload each section of the completed application to the online form.
3. Upload nominee's photo to the online form. The photo should be a high resolution headshot (chest/shoulders up): at least 300 dpi and 1500 x 2000 pixels (5 x 7 inches). Please do not submit scanned photos, "selfies," or group shots.
4. Once submitted, you will receive an email confirmation that your application has been received.

**\*Note to states:** If you are completing this form BEFORE your winner has been notified, they will receive an email confirmation. Make sure the winner has been notified prior to submitting the information.

If you have questions please contact Nikki Sparks at [nsparks@naesp.org](mailto:nsparks@naesp.org) or 703-518-6268